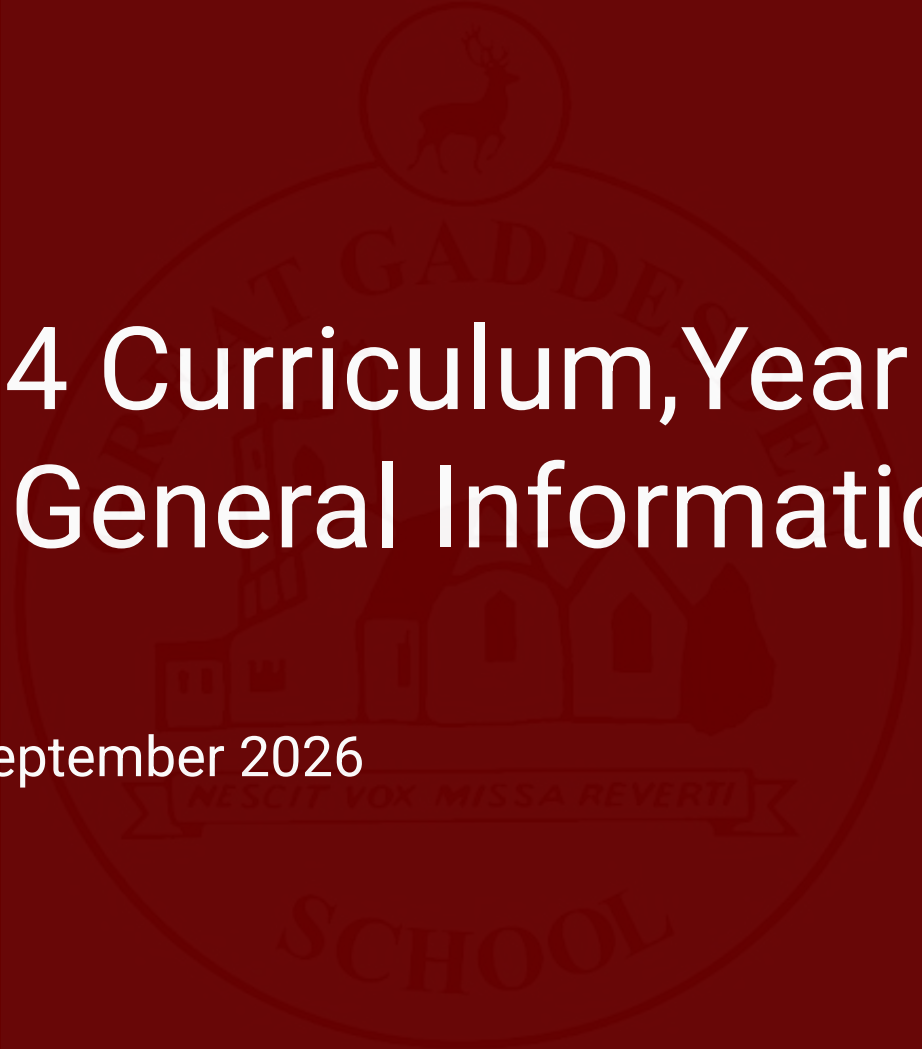




Year 3 & 4 Curriculum, Year Ahead & General Information Meeting

Thursday 10th September 2026



Staff Working in Year 3 & 4



- Class Teacher: Mrs De Rouffignac - 5 days
- Teaching Assistant: Ms Robertson - 5 days
- Teaching Assistant : Ms Baltera - 3 Afternoons (Intervention support)



Leadership team

- Mr M. Beach (Headteacher)
head@greatgaddesden.herts.sch.uk
- Miss J. Carty (Lower School Senior Teacher EYFS-Year 2) & Mrs D. Lilley (Upper School Senior Teacher Year 3-6)
- Mrs Redman (Office & Pastoral Manager)
Working days: Mon, Tues, Thurs & Fri
admin@greatgaddesden.herts.sch.uk
- Mrs Curtis (SENDCo)
Working day: Tuesday
senco@greatgaddesden.herts.sch.uk

Office team



In addition to Mrs Redman (Office & Pastoral Manager), Ms Baltera works in the school office on a Wednesday as our Finance Assistant.

Miss Baltera, covers the following:

- Dinner & Club Balances
- Tax Free Childcare payments

"The Christian vision is an imaginative, effective and compelling response to the context of this small, rural school. This means that pupils flourish through a rich and diverse educational experience" (SIAMS, 2025)



Our vision and values

Small School - Big Heart - Great Start

Mission statement:

"Treat others exactly as you would like to be treated yourself" Luke 6:31

Our 3Be's

1. Be observant and thoughtful
2. Be kind and empathetic
3. Be flexible and reflective

We have a value for each month (as shown on the yearly overview shared later on)

Working together, leaders have clarified and built on the school vision. This is at the heart of their work and helps to create a united sense of purpose. (Ofsted, 2026)

Safeguarding



- At Great Gaddesden, Safeguarding children is **everyone's responsibility**.
- Any concerns about the welfare or safety of children **must** be reported to the Designated Safeguarding Lead (Mr M. Beach/Headteacher) or a Deputy Safeguarding Lead (Mrs E. Redman & Mrs D. Lilley)
- All visitors **must** sign in at the school office.
- For safeguarding reasons, the school gate(s) will only be open between 8:40-8:45am & 3-3:20pm
- Children can only be released to a parent/carer. Family friends, other parents, grandparents etc can collect but we require a parent with parental responsibility to inform the school office of this. Regular pick up arrangements should be put in writing to the school office.

Attendance



- Attendance lead: Mrs E. Redman
- We understand that from time to time, all children get unwell.
- All absences must be reported by 8:45am to the **absence voicemail or email**
Absence message- Option 1
Emails: absence@greatgaddesden.herts.sch.uk
- Please provide an update for each day if an absence is continued.
- This year, we are focussing on punctuality. Your child should be in school between 8:40-8:45. Being 10 minutes late daily can result in nearly an hour of learning missed per week.
- Term time holidays cannot be authorised. Unauthorised absences exceeding 10 sessions within a 10 week period may result in the LA issuing a fixed term penalty fee.
- Each day = 2 sessions (AM & PM)
- If your child's overall attendance falls below 90%, the school will contact you to offer support.
- Any leave of absence requests must be sent to the school office (form is on our website)

Book via provider

Book via school (on Arbor)



Club timetable (Autumn term)

<https://www.greatgaddesden.herts.sch.uk/web/clubs> and wrap around provision/297253

Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast club 8-8:45				
After school club until 5:00pm Kiddle Arts and Crafts until 4:15pm	After school club until 5:00pm Football (Talent X Academy) until 4:15pm Music & Singing until 4:15pm	After school club until 5:00pm Chess Club (Lunch time) Cheerleading (Saracens) until 4:15pm	After school club until 5:00pm Yoga (Boxmoor Yoga) until 4:15pm	No after school clubs



Clubs & Bookings

- Please note- if your child is not collected by 3:20, your child will be booked into after school club and charged for the session.
- All clubs (including wrap around) should be pre-booked and paid for in advance.
- Wrap around provision has a debt limit of £20. You will receive a polite reminder if this needs topping up. If the debt exceeds £20, future bookings will not be permitted.
- Accounts are checked weekly on a Wednesday.

Please note- the £20 debt should be used as an emergency contingency. Accounts should be credited for bookings made.

Uniform



- The only branded uniform the children **must** wear is the school jumper, PE top and the **midlayer** to wear over PE kit on PE days. The children must come in to school in PE kit on PE days.
- **Our PE days are Wednesday and Friday.**
- Plain white polo top and either grey shorts, trousers or skirt (tailored and at least knee length)
- Red pinafore dresses are allowed in the warmer months
- Black, white or grey socks **only**
- **Black shoes only.** We would prefer black, polished shoes. However, the children can wear trainers but they must be all black (including the soles).
- We have a large selection of pre-loved uniform at the Church.



Things to bring each day

- The only things the children need to bring into school each day are:
A water bottle, reading book & reading record (lunch box/if required)
- All stationery is provided and pencil cases/stationery from home is not permitted.
- PE kits are no longer to come into school separately.

Class timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8.45 - 9.00	EMW - Tables/spelling	EMW - Tables/spelling	EMW - Tables/spelling	EMW - Tables/spelling	EMW - Tables/spelling
9.05- 9.20	Collective Worship: values based MB	Collective Worship (Rota)	Child led worship	Celebration assembly MB	Collective Worship at Church
9.15 - 9.30	Handwriting	Handwriting	Handwriting		
9:30 - 10:30	English	English	English	English	English
10.30 - 10.45	Morning Break				
10.45 - 11.00	Whole class reading	Whole class reading	Whole class reading	Whole class reading	Spelling Test
11.00 - 12.00	Maths	Maths	Maths	Maths	Maths
12.00 - 1.00	Lunch				
1.00 - 2.00	Science	R.E.	Spanish/ PSHE (PPA)	History	P.E.
2:00 - 3.00	Science	Computing /Music 2- 2.45 (Jennie)	P.E. coach (PPA)	History	Art/DT
3.00 - 3.15	Class novel	Class novel	Class novel	Class novel	Class novel

Curriculum for this year



- At Great Gaddesden CE VA Primary School, we have a two year rolling cycle.
- In Year 3 and 4, your child will cover all that is required for this key stage within the two years.
- Please see attached a copy of the yearly overview



Curriculum overviews

- Each half term, you will be emailed an overview of the curriculum your child will be learning.
- The aim of this is to support you and your child know what is coming up and to prompt discussion/further learning opportunities at home.
- Please see attached a copy of the Autumn 1 overview



Home Learning

- In **Year 3 and 4** the home learning expectations are the following:
- Daily reading.
- Weekly spelling list and tables practice. Both are given to the children on a Monday and are tested every Friday.
- Maths homework. This will come home every **Friday** and needs to be returned by the following **Wednesday**.

From time-to-time, we may set a project linked to a topic.

If you would like your child to complete more home learning, we would recommend CGP books for KS1 & KS2



Y6 SATs/Reception Baseline/MTC

- All children in Year 4 are tested on the tables (up to 12 x 12) every year in June.
- We learn and practise these every day at school.

Times Tables Teaching at Great Gaddesden

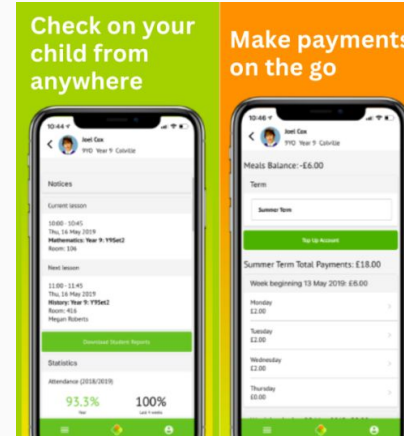
Autumn Term	Focus on 3, 4 6 and 8 2 week focus on each - first week multiplication, second week multiplication and inverse division facts. Autumn 2: Focus on 7, 9, 11, 12 Weekly test of 20 questions
Spring Term	Year 5 & 6 to be tested on random selection of all 12 times tables - Weekly test of 100 grid Pupils below ARE to repeat the Autumn term cycle until confident with all times tables - Weekly test of 20 questions
Summer Term	Year 5 & 6 to be tested on random selection of all 12 times tables - - Weekly test of 100 grid Pupils below ARE to repeat the Autumn term cycle until confident with all times tables - Weekly test of 20 questions



Communication



- Our weekly newsletter (sent out on a Friday) is our main communication to parents.
- Trips, events, reminders etc are sent out via email on Arbor.
- Please ensure your details on the Arbor Parent Portal are correct.
- We must have at least **two emergency contacts on Arbor**.
- Messages can be shared on the gates in the morning or an email/phone call to the school office.
- Please allow at least 24 hours for an initial response.



 **Arbor App & Portal**

- View your child's Timetable, Clubs and Attendance
- Pay for School Meals
- View your child's Guilford Golds!
- Update your details
- Receive instant messages
- Sign up to trips and after-school clubs

 **Card payments**

 **No more forms!**



Parent Forum

- At Great Gaddesden school, we have an open parent forum and usually meet once a term.
- The next meeting is 16th October at 2:30pm
- These meetings are an opportunity to consult with parents and receive informal feedback on school life.



Questions



Upcoming coffee morning



25th September (after drop off until 10am)
Cake donations welcome