



Great Gaddesden Cof E (VA) Primary School

'Treat others exactly as you would like to be treated' (Luke 6:31)

Headteacher: Mr M. Beach

Church Meadow

Great Gaddesden

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2nd April 2025

Dear Parents/Carers,

RE: Extending Wrap Around

I am delighted to inform you that we are launching the first stage of growth for our wrap around provision.

After Easter, our wrap-around provision will be extended on Monday, Wednesday and Thursday evenings until 6pm (for all children except for Nursery). However, on these days, we can accommodate Nursery children now until 4:30pm. The extended wrap-around hours will be led by one of our parents (Mrs Jeffrey) who has lots of exciting plans and ideas to bring to the role. The existing staff (Mrs Redman, Mrs Robertson and Mrs Hollings) will continue to work on the same days for breakfast and after school club.

I have attached a copy of our wrap-around provision guidance and organisation. For more information about charging and remissions, please refer to our separate Charging and Remissions Policy.

To also support the transition of changes to our wrap around offer, below is a range Q&As. All changes will be effective from Wednesday 23rd April.

What timings will be offered?

Timetable of sessions:

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast club	8:00-8:45am (Reception-Y6)	8:00-8:45am (Reception-Y6)	8:00-8:45am (Reception- Y6)	8:00-8:45am (Reception- Y6)	8:00-8:45am (Reception-Y6)
After school club	Session 1 3:15-4:30pm (Nursery-6) Session 2 (Reception-Y6)	Session 1 3:15-4:30pm (Reception-Y6)	Session 1 3:15-4:30pm (Nursery-6) Session 2 4:30-6:00pm (Reception- Y6)	Session 1 3:15-4:30pm (Nursery-6) Session 2 4:30-6:00pm (Reception- Y6)	

What will the collection times be?

The first session will continue to finish at 4:30pm. For children staying for the second session, they can stay up until 6pm. You can collect your child earlier than this if convenient.

Where is the collection point for the later slots?

All collections will still be via the Nurture room door.

How do I book?

Bookings will be made via Arbor. On the days we have two sessions, you will need to book separately onto session 1 and 2.

What if I need to cancel a booking?

Cancellations can be made by emailing the school office at admin@greatgaddesden.herts.sch.uk

We ask for a minimum of 24 hours notice to avoid being charged. For more information about debts, charging and remissions, please refer to our policy which is available on our website:

https://www.greatgaddesden.herts.sch.uk/web/statutory_information_1/552376

What will the cost be?

From after Easter, breakfast club will be charged at £4.00 per child & a discounted price of £3.00 for children in receipt of PPG. We will provide a 10% reduction per sibling.

If children arrive that have not been signed up beforehand, there will be a £6.00 charge for the session.

After school club

Session 1, 3:15-4:30pm	Session 2, 4:30-6:00pm
£6.00 (per child)	£10.00 (per child)
Session 1 & 2 = £16.00	

For After School Club, we will provide a 25% reduction for pupils in receipt of PPG (for each session) and 10% reduction for siblings.

What will the children have to eat?

- Breakfast club: the children will still have a choice of cereals, toast and fruit.
- After school club:

Session 1: A light snack and fruit

Session 2: A more substantial amount to eat eg. sandwich with other options in addition such as (but not limited to) crackers, baked crisps, vegetable sticks, cakes etc. It is important to be aware that we will not be able to provide hot food.

Can I still use childcare vouchers?

Yes- parents using Childcare vouchers or the new tax-free childcare accounts must make the transfer of funds in good time. When the funds arrive in the school account, a credit will be added to your school Arbor account which will allow you to make bookings without further payment. Please check your Arbor account 7 days after the transfer.

I hope this development in our school offer is helpful to many of our families. We will keep this under review across the Summer Term and I will write to you again to confirm plans moving forwards in September.

As always, if you have any questions, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'mbeach', with a long horizontal flourish extending to the right.

Mr Matt Beach

Headteacher