



Great Gaddesden C of E (VA) Primary School

'Treat others exactly as you would like to be treated' (Luke 6:31)

Headteacher: Mr M. Beach
Church Meadow
Great Gaddesden
Herts
HP1 3BT

Parent Forum Meeting

Date: 16th October 2026	Time: 2:45-3:15pm	Location: Staffroom
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Attendees

- Mr Beach (Headteacher)
- Mrs Ryan (KS1)
- Mrs Jeffery (KS1 & LKS2)
- Mrs Philpot (LKS2 & UKS2)
- Mrs Chatterpaul (EYFS & KS1)

Key: H/T = Headteacher

Item	Topic & Discussion	Actions
1.	Welcome to Parent Forum • Welcome/introductions	
4.	Clubs How are things going with current provision? Any thoughts for the Spring term? • Kiddle Arts and Crafts Autumn term plans to continue as very popular. • Talent X Football More popular than cricket so will continue in the Spring Term. • Cheerleading: Saracens Continue to provide in Spring. • Boxmoor Yoga Yoga is quite quiet/numbers relatively low. • Lunch time clubs Chess club has been well received. Discussion was had about the possibility of a lego club.	H/T to explore possibility for Spring Term
5.	Charging, Remissions & Debts Policy • H/T explained that he would like to explore moving towards a pre-payment system on Arbor. • A substantial amount of admin time is taken up chasing dinner and wrap around balances. • Costs such as invoices for catering, staff salaries, food provisions must be ordered and paid for at the time services are used. The school cannot fund the short fall from public funds which should be used towards the children's education. • Following a review of other schools policies and procedures, this is common practice in other schools. Parent Feedback: • Parents in attendance were in support of this approach. • Parents felt the rationale was clear • Other parents to share any other feedback before the policy is reviewed by governors in November.	



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7.	AOB Timings of events Lots are at the end of the school day, including open sessions in classrooms and whole school events. This is fine on a Friday when there are no clubs so more parents are there to attend. However, It would be good to hold some at the beginning of the day (at 9:00am) to make the events even more accessible. Discussion: It was felt variety would be helpful but so far this year there has been some variation with the Blessing of the School in the morning, shared reading session during World Book Week was after drop off. Parents also feedback that it is helpful the amount of notice given by the school. Y6 Cycleability H/T has looked into this and the system is not working. Bake off Proposal from the children to have a Great Gaddesden Bake Off in the Spring Term/New Year. More details to be shared from Mrs Redman who is planning this with the children. Local Parking We have received another complaint from a local resident about parking. Please ensure parents are not blocking drive ways or using them as turning points. H/T has informed local residents to report this via the appropriate channels (local councillor as this falls under highways and via 101) Midlayer Parents like this and it has been received well by the children. In school H/T reported it is saving much more time in class with the children coming in PE kit. Qu: On colder days, can the children wear a fleece? Yes Leadership roles Discussion was had about how the roles are decided/pupils selected. H/T explained this supports British Values teaching of Democracy by voting. Next year, agreed children could apply for some of the roles eg. Change Team and Reflection Ambassadors to H/T and the staff select some roles. Gates opening Discussed both gates opening at the same time promptly at 8:40am.	H/T to consider timings of Church services & Open Classroom sessions when further dates are set. H/T to contact Shirley Clark at county. School may need to complete a travel plan to access these courses.
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	Parents asked if all children could come through the main gate. H/T explained that the separate entrances supports a smoother transition into school and opening up the playground earlier and for all year groups could become quite busy, play equipment being used etc. The end of the school day pick up was changed to support a stronger community feel. H/T decided to keep things as they are for now, ensure gates are opening promptly and keep under review.	H/T to implement next September.
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Date & Time of the next meeting:

Date: 15th December (after drop off)