

Year 3 & 4 Curriculum, Year Ahead & General Information Meeting

Monday 15th September 2025



Staff Working in Year 3 & 4



- Mrs De Rouffignac 5 days
- Mrs Redman - Thursday afternoon PPA cover/Saracens coach for P.E.
- Miss Hollings every morning and Mrs Pryke, Ms.Robertson and Mrs Sutcliffe in the afternoon.

Leadership team



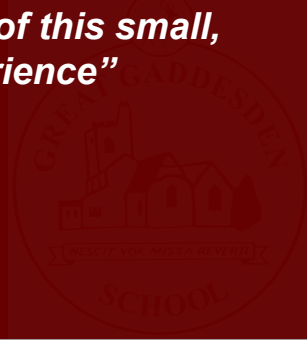
- Mr M. Beach (Headteacher)
- Mrs D. Lilley (Upper School Senior Teacher)
- Mrs Redman (Pastoral Support)
Working days: Mon, Tues, Thurs & Fri
- Mrs Aikman (SENDCo)
Working days: Mon & Tues (Fortnightly)

Office Team



- Mr A. Curtis (Office Manager) working Tuesday-Thursday (main point of contact for queries relating to general queries, dates, dinners, trips, appointments & clubs)
- Mr K. Beirne (Finance Manager) working every Monday
- Mrs E. Redman & Mr M. Beach cover in the office on a Friday

***“The Christian vision is an imaginative, effective and compelling response to the context of this small, rural school. This means that pupils flourish through a rich and diverse educational experience”
(SIAMS, 2025)***



Our vision and values

Mission statement:

“Treat others exactly as you would like to be treated yourself”

Luke 6:31

Our 3Be's

1. Be observant and thoughtful
2. Be kind and empathetic
3. Be flexible and reflective

Great Gaddesden's Christian vision is deeply embedded and has a profound impact on the life of the school. The more recent addition of the 'three Bes' to the vision has sharpened its focus, enhancing its impact. (SIAMS, 2025)

We have a value for each month (as shown on the yearly overview shared later on)

Safeguarding



- At Great Gaddesden, Safeguarding children is **everyone's responsibility**.
- Any concerns about the welfare or safety of children **must** be reported to the Designated Safeguarding Lead (Mr M. Beach/Headteacher) or a Deputy Safeguarding Lead (Mrs E. Redman & Mrs D. Lilley)
- All visitors **must** sign in at the school office.
- For safeguarding reasons, the school gate(s) will only be open between 8:40-8:45am & 3-3:20pm
- Children can only be released to a parent/carer. Family friends, other parents, grandparents etc can collect but we require a parent with parental responsibility to inform the school office of this. Regular pick up arrangements should be put in writing to the school office.



Attendance

- Attendance lead: Mrs E. Redman
- Under the new Ofsted Framework, attendance has its own judgement and we are expected to have high expectations for attendance and **every day** really counts.
- We understand that from time to time, all children get unwell.
- All absences must be reported by 8:45am to the **absence voicemail or email**
Absence message- Option 1
Emails: absence@greatgaddesden.herts.sch.uk
- Please provide an update for each day if an absence is continued.
- Term time holidays cannot be authorised. Unauthorised absences exceeding 10 sessions within a 10 week period may result in the LA issuing a fixed term penalty fee.
- Each day = 2 sessions (AM & PM)
- If your child's overall attendance falls below 90%, the school will contact you to offer support.
- Any leave of absence requests must be sent to the school office (form is on our website)

Book via provider

Book via school (on Arbor)



Club timetable (Autumn term)

Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast club 8-8:45				
After school club until 6pm	After school club until 4:30pm Football (Talent X Academy) until 4:15pm Music & Singing until 4:15pm	After school club until 6pm Street Dance (Saracens) until 4:15pm Recorders (Y4-6) until 4:15pm	After school club until 6pm Tag rugby (Saracens) until 4:15pm Yoga (Boxmoor Yoga) until 4:15pm	No clubs

Clubs & Bookings



- Please note- if your child is not collected by 3:20pm, your child will be booked into after school club and charged for the session.
- All clubs should please be pre-booked and paid for in advance.
- Wrap around provision has a debt limit of £20. You will receive a polite reminder if this needs topping up. If the debt exceeds £20, future bookings will not be permitted.

Uniform



- The only branded uniform the children **must** wear is the school jumper.
- Plain white polo top and either grey shorts, trousers or skirt (tailored)
- Red pinafore dresses are allowed in the warmer months
- Black, white or grey socks **only**
- **Black shoes only.** We would prefer black, polished shoes. However, the children can wear trainers but they must be all black (including the soles).
- We have a large selection of pre-loved uniform at the Church.

Bags



- Children in lower KS2 are required to use a school book bag or a drawstring bag. (NO rucksacks please)
- The only things the children need to bring into school each day are:
A water bottle, reading book & reading record (lunch box/if required)
All stationery is provided and pencil cases/stationery from home is not permitted.

Class timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8.45 - 9.00	EMW - Maths fluency	EMW - Handwriting	EMW - Spelling	EMW - Tables	EMW - Key words
9.05- 9.20	Collective Worship: values based MB	Collective Worship (Rota)	Child led worship	Celebration assembly MB	Collective Worship at Church
9:20 - 10:30	English	English	English	English	English
10.30 - 10.45	Morning Break				
10.45 - 11.00	Whole class guided reading	Whole class guided reading	Whole class guided reading	Whole class guided reading	Spelling Test
11.00 - 12.00	Maths	Maths	Maths	Maths	Maths
12:00 - 1:00	Lunch				
1.00 - 2.00	History/ Geography	R.E.	Science	Saracens P.E. coach	P.E.
2:00 - 3.00	Computing	Music 2- 2.45 (Jennie) Spanish	Science	PSHE (ER)	Art/DT



Curriculum for this year

- At Great Gaddesden CE VA Primary School, we have a two year rolling cycle.
- In Y3 and Y4 your child will cover all that is required for this key stage within the two years.
- Here is the overview for this year:
https://www.greatgaddesden.herts.sch.uk/web/class_curriculum_overviews/713663



Curriculum overviews

- Each half term, you will be emailed an overview of the curriculum your child will be learning.
- The aim of this is to support you and your child know what is coming up and to prompt discussion/further learning opportunities at home.
- A copy of Autumn 1 can be found here:
https://www.greatgaddesden.herts.sch.uk/web/class_curriculum_overviews/713663



Home Learning

- In Year 3 & 4 the home learning expectations are the following:
 - Daily reading
 - A spelling list will be sent home on a **Monday**. Children will be tested on these words every **Friday**.
 - A list of weekly tables will be sent home on a **Monday**. Children will be tested on these words every **Friday**.
 - A written piece of maths homework linked to what the children have been learning in class that week (given out on **Friday** and returned by the following **Wednesday**.)

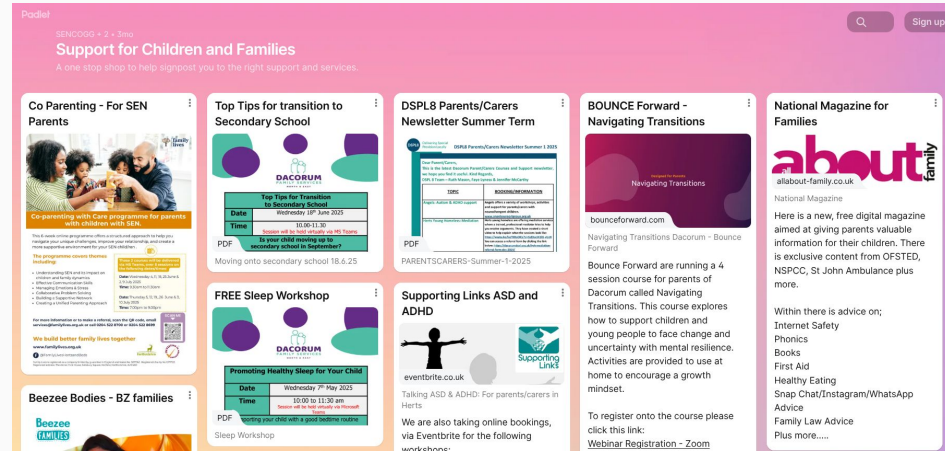
From time-to-time, we may set a project linked to a topic.

If you would like your child to complete more home learning, we would recommend CGP books for KS1 & KS2

Support locally

- Our SENDCo, Mrs Aikman, has a Padlet with lots of information about support offered locally. This is updated regularly.
- All parents can access free family support through Dacorum Family Services

<https://padlet.com/SENCOGG/support-for-children-and-families-md2dn9m6u7q5bkcy>



MTC

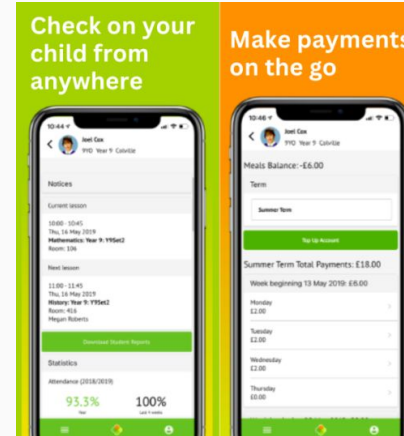


- Children are expected to know ALL the times tables (up to 12×12) by the end of year 4.
- There is statutory government testing for every child at the end of year 4.
- Tables are rehearsed daily in school using a variety of strategies and methods and tested weekly on a Friday.
- The tables for the week are sent home in the children's reading record book.

Communication



- Our weekly newsletter (sent out on a Friday) is our main communication to parents.
- Trips, events, reminders etc are sent out via email on Arbor.
- Please ensure your details on the Arbor Parent Portal are correct.
- We must have at least **two emergency contacts on Arbor**.
- Messages can be shared on the gates in the morning or an email/phone call to the school office.
- Please allow at least 24 hours for an initial response.

The Arbor App & Portal logo, featuring a stylized green and orange leaf icon.

Arbor App & Portal

- View your child's Timetable, Clubs and Attendance
- Pay for School Meals
- View your child's Guilford Golds!
- Update your details
- Receive instant messages
- Sign up to trips and after-school clubs

No more forms!

Three stylized figures in green, orange, and yellow.

Parent Forum

- At Great Gaddesden school, we have an open parent forum and usually meet once a term.
- The next meeting is 13th October (after drop off)
- These meetings are an opportunity to consult with parents and receive informal feedback on school life.



Questions



Upcoming coffee morning



26th September (after drop off until 10am)
Cake donations welcome